



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

### Item No. 3

**Meeting Date:** May 21, 2019

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** City Manager's Office

**Staff Contact:** Mike James, Assistant City Manager

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**Item Title:** Inflatable Jumper Policy

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**Recommended Action:** City Council approval of the inflatable jumper policy.

**Summary:** In March 2019, the City Council received a report detailing what an inflatable jumper program would look like and how it would operate in the City. Staff received feedback from the City Council, performed site visits at each of the three Parks that were recommended to allow jumpers, and is now returning with an Inflatable Jumper Policy for review and approval.

**Discussion:** On March 5, 2019, staff presented a report that outlined what an inflatable jumper policy would look like if it were implemented in the City. During that presentation staff reviewed the Pros and Cons of creating such a program and those items are listed as follows:

*Pros:*

- + Creates an application process and rules for patrons to follow should they want to use an inflatable jumper.
- + Limits the total number of jumpers at each park, which will reserve more open space for all park patrons to use.
- + Creates of pre-qualified list of vendors that patrons may use.
- + Quantifies the number of inflatable jumpers that are being use in the parks.
- + Assists with transferring liability from the City to the renter/owner of the jumper.
- + Encourages inflatable jumper businesses to apply for a City business license and show proof of adequate insurance coverage.
- + Creates a full cost recovery permit fee.

*Cons:*

- A policy may not be needed because usage fluctuates.
- May limit the total number of jumpers allowed in the park which could result in complaints.
- Increased staff time and administrative costs to oversee the program implementation and enforcement.

During the presentation staff requested specific feedback regarding five topics. The same topics along with original recommendations are listed below. Staff included updates to each recommendation based on field visits and further analysis.

Limit the Number and Location of Jumpers at Each Park: Of the six parks in the City, Berry Street Park, Civic Center Park, Firefighters Skate Park, Kunkel Park, Lemon Grove Park, and Veteran's Park, staff observed that only three parks, Berry Street Park, Lemon Grove Park and Kunkel Park, have the amenities (e.g. restrooms, playgrounds, BBQ sites, and park benches) that would support inflatable jumpers. Additionally, each park has enough open turf and spacing to safely accommodate jumpers. Based on these observations it is reasonable to only allow jumpers at the three mentioned parks and to not allow jumpers at the other three parks.

With the three parks identified, the next consideration should focus limiting the physical location that jumpers may be placed. Often times, patrons will place a jumper in a location that is close to a gazebo or barbeque location because that is the central focus for patrons. However, there are other instances when the jumper is randomly placed in the park and that often results in private vehicles driving on the turf breaking irrigation heads and damaging the turf itself, stakes that secure the jumpers to the ground have pierced irrigation lines causing leaks, and a large number of jumpers take away open park space which other patrons cannot use. For these reasons, staff is supportive of analyzing where in the three parks, jumpers should be located and that will simultaneously total the maximum number of jumpers allowed in each park.

**Recommendation:** Limit inflatable jumpers to only being allowed in Berry Street Park, Kunkel Park and Lemon Grove Park while analyzing specific sites in each park for jumpers to reside.

**Updated Recommendation:** Staff recommends that only Berry Street Park and Lemon Grove Park are allowable locations for permitted jumpers. Staff felt that the lack of usable open space and restrooms at Kunkel Park make it a location that will not be suited for jumpers. Additionally, staff limited the specific locations in both parks where the jumpers may be located based on the same field visit.

**Consider Creating a Pre-Qualified Vendor List:** A vast majority of other cities that regulate inflatable jumpers have a list of pre-qualified vendors that a resident may choose from. However, the list is not all inclusive. If a resident wishes to use a vendor that is not on the list, they may if the vendor can acquire a business license and provide the insurance requirements prior to the event. The intent of the list is to not support a limited number of business but to assist Lemon Grove residents with options of companies that have the experience and meet the minimum requirements to perform work in the City of Lemon Grove.

**Recommendation:** Create a list of pre-qualified inflatable jumper vendors.

**Updated Recommendation:** Pending the approval of the draft policy by the City Council, staff will contact all vendors shown on the City of Santee's pre-approved list, as well as contacting any Lemon Grove inflatable jumper businesses with current/active business licenses, and ask that they apply for a City business license and provide proof of insurance should they be interested in proactively working with the City.

**Create a Permitting Process:** From the list of cities that were researched, staff recommends mirroring a program permitting and application process that is similar to

the City of Poway. Staff is recommending this process because the application is very easy to read, simple to fill out, and includes all applicable insurance requirements.

**Recommendation:** Create a permit application for the inflatable jumper program.

**Updated Recommendation:** A permit application will be created based on the sample from the City of Poway.

**Cost Recovery Fee:** Staff recommends implementing a fee that adequately recovers all costs to implement the program. The general tasks that staff envisions will be needed to be performed are listed below along with the job title, number of hours and fully burdened hourly rate, with a total permit amount that staff is recommending.

<b>Task</b>	<b>Job Title</b>	<b>Number of Hours</b>	<b>Hourly Rate</b>	<b>Total</b>
<b>Receive and Process Permit Application</b>	Community Services Specialist	0.5	\$27.20	\$13.60
<b>Post Permits On-Site</b>	Facilities Tech II	1.0	\$27.85	\$27.85
<b>Total</b>				\$41.45
<b>Recommended Permit Total</b>				\$41.00

From the four cities surveyed, the recommend fee of \$41.00 falls just above the average of the all four sample cities.

<b>City</b>	<b>Permit Fee</b>	<b>Processing Fee</b>	<b>Total Fee</b>
<b>La Mesa</b> – Included with pavilion access and park use permit	\$50.00	\$0.00	\$50.00
<b>Poway</b>	\$35.00	\$3.00	\$38.00
<b>San Diego</b>	\$22.00	\$0.00	\$22.00
<b>Santee</b>	\$32.00	\$6.00	\$38.00
<b>Average Permit Fee</b>			\$37.00

During this research process it was discovered that the Cities of La Mesa and Santee have resident and non-resident rates. The City of Poway was the only city noted that offered permits for Poway residents only and the City of San Diego only had one fee. In regards to Lemon Grove, when considering resident/non-resident fees on the master fee schedule, staff recommends moving forward with one fee for all interested parties because that mirrors the other fees in the fee schedule.

**Recommendation:** Establish a single fee of \$41.00 for an inflatable jumper permit.

**Updated Recommendation:** Staff will return with a separate staff report for the City Council's consideration and adoption in June 2019.

**Enforcement Options:** The primary method to enforce the permitting process will be through the Park Ranger position. Currently, the Park Ranger patrols from ~3:00-7:00 p.m. Thursday through Sunday and the additional oversight can be integrated into the Park Ranger's current workload. However, any additional inspections and/or enforcement outside of those times and dates will not be actively enforced unless another City employee observes a permit violation. Lastly, the Sheriff's Department will serve as a back-up to the Park Ranger and City staff should the park patron be unwilling to comply with the new inflatable jumper policy.

**Recommendation:** Direct the part time Park Ranger/City staff to serve as the primary enforcement option with the secondary option coming from the Sheriff's Department as needed.

**Updated Recommendation:** Staff plans to implement the original recommendation after the program fees are implemented.

### **Conclusion:**

The draft policy incorporates the feedback that the City Council provided during the March 2019 discussion, as well as staff's recommendations based on field visits. If approved, staff will move forward with creating an inflatable jumper permit application packet, creating the jumper vendor pre-qualification list, create an overhead map of the inflatable jumper locations in each park, update the City webpage with the new policy information, and prepare an informational campaign to inform all guests of the new policy and when the policy will become effect.

Lastly, in June 2019, staff will return with a formal amendment to the City's Master Fee Schedule to add the new inflatable jumper permit fee, if approved. During the time between the policy adoption and the effective fee date, staff will move forward with the education campaign as previously mentioned.

### **Environmental Review:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section   | <input type="checkbox"/> Mitigated Negative Declaration |

**Fiscal Impact:** None.

**Public Notification:** None.

**Staff Recommendation:** City Council approves the inflatable jumper policy.

**Attachment:** A: Draft Inflatable Jumper Policy

**DRAFT**

**CITY OF LEMON GROVE  
INFLATABLE JUMPER POLICY**

**PURPOSE**

The purpose of this policy is to provide guidelines to regulate and monitor a safe and equitable inflatable jumper program that supports the vision of the City of Lemon Grove with the aim of enhancing the quality of life at all Lemon Grove parks.

**BACKGROUND**

In an effort to maintain and enhance the quality of life the City seeks ways to allow inflatable jumpers in selected parks while preserving the open green space for all park patrons to enjoy. This policy was developed to establish the rules for any park patron to apply for a permit to use an inflatable jumper in authorized parks.

**POLICIES**

The Community Services Division will regulate all permits for inflatable jumpers in the City. Staff will have the discretionary ability to accept, review and approve permit applications based on a “first come, first serve” basis.

In order to receive a permit, an applicant must meet the following criteria:

- Contact the Community Services Division to determine availability of the desired location, date, and time,
- Successfully complete an inflatable jumper permit application,
- Work with one of the pre-qualified inflatable jumper vendors or work with a vendor to become pre-qualified, and
- Pay the inflatable jumper permit as approved in the City’s master fee schedule.

Inflatable jumpers will be limited to specific locations in Lemon Grove and Berry Street Park only. The City Manager or designee will regulate the number of and specific location of each jumper in each park. At no time will the jumper be larger than 15’ x 15’ in size and a portable generator will be required to operate any jumper at both parks.

**ENFORCEMENT**

If any City staff member witnesses an unpermitted inflatable jumper at any time, the owner of the jumper and/or the renter of the jumper may be issued an administrative citation per Lemon Grove Municipal Code 1.24.030.

If continued violations are noted with either the owner or renter, the vendor may be removed from the pre-qualified vendor list and the renter may no longer be allowed to apply for an inflatable jumper permit for a period of time as approved by the City Manager or designee.